

Opportunity document

Level: Associate

Location: Bangalore (JP Nagar)

Broadening Horizons is a global mobility specialty services organisation offering a varied range of services in the field of tax, social security, immigration and exchange control specific to cross-border movement of human capital resources.

The company is an equal opportunity employer and is looking for dynamic individuals to work in this niche space.

Job description

As an Associate, the candidate will be required to report to managerial personnel of the company and undertake Global Mobility service functions, including but not limited to, the following:

- Global Mobility consulting assignments like human capital movement structuring, Permanent Establishment implications, employee stock plan advisory and other regular expatriate tax and social security projects
- Employer and employee counselling sessions
- Employee tax compliances like tax registrations, departure tax clearances and expatriate returns and disclosures
- Employer tax compliances including expatriate withholding tax calculations and annual employer filings
- Tax equalisation client assistance
- Immigration compliances
- Social security compliances

The candidate will be given opportunity to improve their technical skills on various Global Mobility regulations as also learn business aspects of cross-border programs and related issues.

Minimum candidate criteria

- Proficient verbal and written English communication
- At least 4 years of overall experience in the field of global mobility, tax or payroll services with minimum of 2 years in global mobility services
- Good understanding of mobility related regulations
- Advanced knowledge of Microsoft Excel, Word and PowerPoint
- Integrity, honesty and ability to work under pressure
- Process oriented outlook with leadership and client handling capabilities
- Strong quantitative aptitude
- Flexibility to work long hours during peak seasons
- Graduation from a recognised educational institution

Compensation

Attractive above market average compensation with eligibility to annual performance incentive